

Austin Peay State University MSW Program
Application for Admission 2024-2025

Dear Applicant:

Thank you for your interest in the Austin Peay State University (APSU) Master of Social Work (MSW) Program (accredited by the Council on Social Work Education).

NOTE: *There are **two options** for our MSW program: our regular standing program (60 hours) and our advanced standing program (30 hours).*

Regular Standing (60 hours): You must meet the following requirements to be eligible for regular program admission:

1. Graduation from an accredited college or university, with a bachelor's degree which includes coursework in the area of liberal arts
2. A cumulative GPA of 2.75 or higher

Advanced Standing (30 hours): You must meet the following requirements to be eligible for advanced standing admission:

1. Graduation from an accredited College or university, with a bachelor's degree in social work, accredited by the Council on Social Work Education.
2. A cumulative social work GPA of 3.0 or higher.

Enrollment is limited.

Review of completed applications begin February 1, 2024

Application Process for the MSW requires two steps:

- (1) Apply to the College of Graduate Studies.** The application for the College of Graduate Studies is completed online. Your transcripts must be sent to the College of Graduate Studies. You can access the links to the instructions and the College of Graduate Studies application below: **Department of Social Work/MSW** <https://www.apsu.edu/socialwork/mastersofsocialwork/>
- (2) Apply to the MSW program.** You must complete this application and email it to the College of Graduate Studies: graddocs@apsu.edu (please name your saved file as: **Last name MSW 2024 Application. Example: Smith MSW 2024 Application**)

Notification of Admission Status

To be accepted into the program, you must meet the admissions requirements of both the College of Graduate Studies and the MSW program. This administrative process is as follows:

- (1) The College of Graduate Studies will determine whether you meet the minimum qualifications for admission to graduate studies and will notify the MSW Admissions Committee.

- (2) The MSW Admissions Committee will review those applications approved by the College of Graduate Studies as meeting minimum admission criteria, select the individuals for admission, and notify the College of Graduate Studies of the decision.

You will be notified by email regarding your admission status by the end of April. You may be placed on a wait list or offered admission for other than what you requested.

For more information, please visit the site of the College of Graduate Studies below:

- Austin Peay State University College of Graduate Studies [https://
www.apsu.edu/grad-studies/graduateprograms/social-work.php](https://www.apsu.edu/grad-studies/graduateprograms/social-work.php)

Please complete the MSW Application starting on page 3 of this document

**Austin Peay State University MSW Program Application
for Admission 2024-2025**

Please check which admission status you are requesting. Please mark only one box. If you are admitted for other than what you have requested, you will be notified by email.

- Regular Standing MSW Program (60 credit hours), attending full time (2 years to complete)
- Regular Standing MSW Program (60 credit hours), attending part time (4 years to complete)
- Advanced Standing MSW Program (30 credit hours), attending full time (1 year)
- Advanced Standing MSW Program (30 credit hours), attending part time (2 years)

ATTENTION: Eligibility for Advanced Standing is limited to those with a BSW degree from a CSWE accredited social work program and a cumulative GPA of 3.0 or higher.

Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Email: _____ **Phone:** _____

Gender: _____ **Race/Ethnicity (optional):** _____

University or College of your undergraduate degree:

Degree: _____ BA: BS: BSW/BSSW/BASW:

List other: _____ Major: _____

Name(s) on your previous degree(s):

Have you requested your transcript be sent for this application? YES NO

Volunteer Experience: List any volunteer social services work you have done, including service learning, internships, or field practicum.

Agency & Location	Duties	Dates/Hours completed
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Employment History: List employment you have held in recent years.

Employer & Location	Job Title	Dates
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Please list the name of the three references to be submitted. These must be professional references. Relatives or personal friends cannot act as references. One reference must be from an undergraduate professor or a work supervisor. Instructions are included on the reference form.

1. NAME: _____ Capacity in which known:
2. NAME: _____ Capacity in which known:
3. NAME: _____ Capacity in which known:

Please email an essay to graddocs@apsu.edu, responding to the following three items. The essay must be typed, double spaced, using Times New Roman or Arial font, with font size 12, one-inch margins, maximum of 5 pages, and saved in PDF format. (please name your saved file as: Last name MSW 2024 Essay. Example: Smith MSW 2024 Essay).

1. Discuss significant factors influencing your decision to pursue a Master in Social Work degree. Your essay should include information regarding career goals and current and/or prior leadership experiences that will contribute to your success as a graduate student and in the social work profession. (1-2 pages)
2. Briefly describe a major social problem of great concern to you. Discuss key factors that you believe must be addressed in an effort to alleviate the problem, as well as opportunities and challenges likely to surface in seeking a solution. You should cite references. (2 pages)
3. If there is anything else you would like us to know as we consider your academic or work history, please describe and include any honors, awards or scholarships. (optional, maximum 1 page)

Please respond to the following professional statements.

I agree to abide by the National Association of Social Workers Code of Ethics as found at [naswdc.org/pubs/code/default.asp](https://www.naswdc.org/pubs/code/default.asp) in all interactions with faculty, colleagues, administrators, and field placement clients.

YES NO

I acknowledge that I understand that if I have ever been convicted for any offense other than a minor traffic violation that it may prevent me from being placed in a particular field placement as indicated at mtsu.edu/socialwork/documents/MSWStudentHanbook.pdf

YES NO

I acknowledge that I understand that if I have ever been convicted for any offense other than a minor traffic violation that it may prevent social work licensure in some states.

YES NO

I acknowledge that I understand that a MSW from a Council on Social Work Education accredited program is a requirement for licensure, but it is not a guarantee of licensure. I understand that I am responsible for checking with the state in which I intend to practice for information on licensure.

YES NO

Please respond to the following program statements.

of the MSW Student Handbook.

I understand that full time attendance is 12-15 credit hours per semester. YES NO

I understand that part time attendance is 6 credit hours per semester. YES NO

I understand that I must follow the sequence of courses as outlined on the web site and in the MSW Student Handbook. YES NO

I have read and understand the counseling out policy located on page 10 of the MSW Student Handbook. YES NO

Please sign and date the application.

Signature: _____ Date: _____