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PASS-FAIL CARD

Name _____

Student ID _____

I hereby apply to have my registration in _____
Department
Course
Section

For the _____ semester 20 _____ converted to PASS-FAIL basis.
 My major field is _____ and my minor field is _____. I have read the undergraduate PASS-FAIL regulations below. I understand that if I am eligible to convert to the PASS-FAIL classification this conversion is irrevocable after I have affixed my signature below, obtained instructor approval, and submitted this card to the Office of the Registrar.

Student's signature _____

Date _____

Instructor's signature _____

Date _____

Summary of Regulations Governing Undergraduate Pass-Fail Registration (refer to current University Bulletin)

- You may not register on Pass-Fail for courses which are in your core requirements, major, and minor fields.
- You must be a full-time student exclusive of any Pass-Fail registrations.
- You may not register for Pass-Fail courses if you are on academic probation.
- You must have earned at least 24 semester hours of collegiate credit exclusive of remedial/developmental credits.
- You are limited to one course per semester/term.
- No student will be permitted to earn more than 12 semester hours with grades of Pass in a degree program.
- You must earn a grade of C or better to receive a Pass, else a Fail grade will be posted.
- Procedure for Pass-Fail courses will be to register in the regular manner on registration days. During the Drop-Add period, as printed in the Schedule of Classes, come to the Office of the Registrar and sign this form requesting conversion to Pass-Fail. This conversion is not subject to be changed to the original registration at a later date. It is irrevocable.
- When taking a required physical education core course on a Pass-Fail basis, use a Physical Education Pass-Fail Card.