Planning an Online Course

# Course Title & Course Summary:

* What will the course (or remainder of the course) cover?

# Delivery Format:

* Synchronous
* Asynchronous
* Combination

# Course Structure

* Will all modules be the same length (i.e. weekly) or will they vary in length due to topic variety.

# Required Tools

* What tools will you use in the course? Examples include:
  + D2L
  + Discussion boards
  + Zoom
  + YuJa
  + Etc.

# Required Student Materials

* Textbook(s)
* Software subscription (avoid if not previously mandated before moving online)

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| **Course Planning Table** | |
| Module Topic/Week # | |
| Objectives: Identify measurable learning objectives for this topic/week. |  |
| Instructional materials: List all materials used to teach this topic/week. |  |
| Outline of activities List out, in order, what students have to do to complete this topic/module. |  |
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