## **Austin Peay** State University

## English as a Second Language Institute

## **Request to Re-enroll**

This form is used to notify the ESL Institute that you wish to re-enroll in the program after a period of authorized withdrawal. Forms must be signed and can be scanned by email to esl@apsu.edu.

- If your absence from the U.S. is <u>less</u> than 5 months, your current SEVIS record may be able to be reactivated.
  - $\circ$  You will need to submit new a financial support form with new supporting bank statements if the ones on file are dated more than 6 months in the past.
  - This request can be submitted to SEVP by the ESL Institute no earlier than 60 days before the term begins (e.g., first day of classes) of when you will return and enroll in classes.
  - The reactivation of the SEVIS record usually takes between 1-3 weeks to be approved, but this is not guaranteed. If your record reactivation is not approved, you will be given a new SEVIS record (with new SEVIS ID and need to pay the SEVIS I-901 fee).
  - If your record is reactivated, you do not have to pay SEVIS fee I-901 again and only need to apply for a new F-1 visa *if* your current one is expired.
  - You will pay shipping costs of new I-20 form through eShipGlobal. Contact ESL Institute for more information.
- If your absence from the U.S. is <u>more</u> than 5 months a new SEVIS record must be created, and you must pay the SEVIS I-901 fee again.
  - You will need to submit new a financial support form with new supporting bank statements for the new I-20 form to be created.
  - You will pay shipping costs of new I-20 form through eShipGlobal. Contact ESL Institute for more information.
  - You can continue to use your visa if it is not expired. You only need to apply for a new F-1 visa *if* your current one is expired.
  - You may not enter the U.S. earlier than 30 days before the start date on the new I-20 form.

Name:			Student ID # A	
	Family (Last)	Given (First)		
Home Cou	intry Address:			
-	City	State/Province	Postal Code	Country
E-mail:				
Term last a	attended:			
Year:	Fall Term	1 Fall Term 2 Spr	ring Term 1 Spring Term 2	Summer
New startin	ng term:			
Year:	Fall Term	1 Fall Term 2 Spr	ring Term 1 Spring Term 2	Summer
•	terms plan to cont 2 terms	inue to study?	5 terms	
I understand	d and agree to follow	v the information given at the	e top of this form.	
Signature			Date	