

Department of the Air Force

Job Title: Social Worker

Department: Department of the Air Force

Agency: U.S. Air Force - Agency Wide

Job Announcement Number: AFPC-MEDEH-1525362-0185

SALARY RANGE:

\$58,562.00 to \$128,223.00 / Per Year

OPEN PERIOD:

Sunday, November 1, 2015 to Sunday, January 31, 2016

SERIES & GRADE:

GS-0185-09/13

POSITION INFORMATION:

Full Time - Multiple Appointment Types

PROMOTION POTENTIAL:

14

DUTY LOCATIONS:

Few vacancies in the following location(s):

Anchorage, AK

Eielson AFB, AK

Elmendorf AFB, AK

Fort Richardson, AK

Birmingham, AL

[More Locations \(167\)](#)

WHO MAY APPLY:

United States Citizens

SECURITY CLEARANCE:

Not Applicable

SUPERVISORY STATUS:

No

JOB SUMMARY:

The mission of the United States Air Force is to *fly, fight* and *win*...in air, space and cyberspace.

To achieve that mission, the Air Force has a vision of Global Vigilance, Reach and Power. That vision orbits around three core competencies: Developing Airmen, Technology-to-Warfighting and Integrating Operations. Core competencies and distinctive capabilities are based on a shared commitment to three core values -- *integrity first, service before self, and excellence in all we do*.

These positions are being filled under **Expedited Hiring Authority (EHA) for Defense Acquisition Workforce Positions and Health Care Occupations**. The Secretary of the Air Force has delegated authority by the Office Of the Secretary of Defense to directly appoint individuals to select defense acquisition workforce positions, or "EHA Acquisition", pursuant to the Defense Acquisition Workforce Improvement Act (DAWIA) and 2) certain health care occupations, or "EHA Medical". Positions are located Air Force-Wide. Positions may be filled as permanent or term with a full-time or part-time work schedule. Pay will vary by geographic location. **Please read this Public Notice in its entirety prior to submitting your application for consideration."**

This Public Notice is to gather applications which may or may not result in a referral or selection.

This Public Notice may be used to fill positions in other equivalent pay systems.

TRAVEL REQUIRED

- Not Required

RELOCATION AUTHORIZED

- No

KEY REQUIREMENTS

- U.S. Citizenship is required
 - Must be registered for Selective Service, see Legal & Regulatory Guidance
 - A security clearance may be required
 - Total salary varies depending on location of position
 - PCS expenses if authorized will be paid IAW JTR and Air Force Regulations
 - Recruitment incentives may be authorized
 - This posn is subject to provisions of the DoD Priority Placement Program
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DUTIES:

- Provide professional social work services in support of the Family Advocacy Program (FAP) requirements and initiatives.
- Develop and manage prevention and support programs and activities for sexual assault and other areas of interpersonal violence and victim needs, as well as behavioral health requirements. Evaluate procedures, results, relationships and interactions to improve mission accomplishment, implement quality improvements or in response to concerns about statutory and regulatory compliance and/ or customer requirements.
- Provide professional advisory services and training to other health care professionals, installation personnel, and community agencies concerning primary and secondary preventing programs. Coordinate/provide training for military and civilian first responders regarding the psychological aspects of sexual assault trauma victims.
- Serves as the community liaison with military and civilian agencies to promote timely information exchange, coordinate collaborative prevention efforts, and establish resource links and community partnerships. Responsible for marketing and marketing evaluation activities.
- Assign individual victim advocates to victims or ensures a system for assignment is in place.

Additional Information:

This announcement may be used to fill one or more vacancies.

Duties and responsibilities vary and may increase according to grade level.

This public notice may be used to fill target grades (e.g. GS-09 Target GS-12).

QUALIFICATIONS REQUIRED:**Basic Requirements:**

Degree: social work. Must fulfill all of the requirements for the master's degree in social work in a school accredited by the Council on Social Work Education.

SPECIALIZED EXPERIENCE:

GS-09: An applicant meeting the basic requirements of a master's degree in social work qualifies as a GS-09.

GS-11: One year of specialized experience equivalent to at least the GS-09 level. Specialized experience includes conducting individual and group psychotherapy, and marriage and family counseling; organizing, managing, and administering adult, child and family prevention and outreach services; interviewing clients to establish the nature and extent of concerns/issues, provide professional assistance to them, and determine appropriate referral services/opinions; and in planning and implementing professional community organizational strategies and initiatives; formulating of needs assessments, development of prevention programs, and marketing of developed programs **OR** three years of progressively higher level graduate education leading to a Ph.D. degree or Ph.D. or equivalent doctoral degree in Social Work **OR** a combination of graduate education and specialized experience. (NOTE: Only graduate education in excess of 2 years – 18 semester hours can be combined with experience.)

GS-12: One year of specialized experience equivalent to at least the GS-11 level. Specialized experience includes providing psychosocial evaluation and treatment, group psychotherapy, casework management, consultation services, and discharge planning; discerns when a change in treatment plan is needed and implements appropriate changes or actions; directs patient care, program development, staff development and supervision, training social work interns, and provide information in support of research.

GS-13: One year of specialized experience equivalent to at least the GS-12 level. Specialized experience includes experience as the family maltreatment focal point/manager, managing day-today clinical operations of the family advocacy program; performs an evaluation of the program effectiveness is included as part of the long-range goal to prevent family maltreatment; makes recommendations made from research findings and incident evaluations impact policies and services potentially affecting risks and liabilities.

GS-14: One year of specialized experience equivalent to at least the GS-13 level. Specialized experience includes experience as the family maltreatment focal point/manager, managing day-today clinical operations of the family advocacy program; performs an evaluation of the program effectiveness is included as part of the long-range goal to prevent family maltreatment; makes recommendations made from research findings and incident evaluations impact policies and services potentially affecting risks and liabilities. A Clinical Social Work license to practice independently from a U.S. jurisdiction.

NOTE: You MUST submit a copy of your certification and/or license.

Click on the following link to view occupational requirements for this position:

<http://www.opm.gov/qualifications/Standards/IORs/gso100/0185.htm> and

<http://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedulequalification-standards/#url=GS-PROF>

KNOWLEDGE, SKILLS AND ABILITIES (KSAs): Your qualifications will be evaluated on the basis of your level of knowledge, skills, abilities and/or competencies in the following areas:

1. Knowledge of social work practice, principles, and theories.
2. Knowledge of complex helping systems, such as child and family prevention outreach services, professions, organizations and their management and administration.
3. Skill in conducting interviews to establish the nature and extent of concerns/issues and implementing professional community organization strategies and initiatives.
4. Ability to apply professional community organization skills related to the formulating of needs assessments, development and marketing of prevention programs.
5. Ability to communicate both orally and in writing.

PART-TIME OR UNPAID EXPERIENCE: Credit will be given for appropriate unpaid and or part-time work. You must clearly identify the duties and responsibilities in each position held and the total number of hours per week.

VOLUNTEER WORK EXPERIENCE: Refers to paid and unpaid experience, including volunteer work done through National Service Programs (i.e., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community; student and social). Volunteer work helps build critical competencies, knowledge and skills that can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

ARE YOU USING YOUR EDUCATION TO QUALIFY? You MUST provide transcripts to support your educational claims. Education must be accredited by an accrediting institution recognized by the U.S. Department of Education.

FOREIGN EDUCATION: Education completed in foreign colleges or universities may be used to meet the requirements. You must show proof the education credentials have been deemed to be at least equivalent to that gained in conventional U.S. education program. It is your responsibility to provide such evidence when applying.

ADDITIONAL CONDITIONS OF EMPLOYMENT:

- Position may be subject to random drug testing.
- Employee may be required to work other than normal duty hours, to include evenings, weekends, and/or holidays.
- Shift work and emergency overtime may be required.
- Employee must maintain current certifications.
- Position may require an appropriate security clearance.

HOW YOU WILL BE EVALUATED:**Your latest resume will be used to determine your qualifications.**

Your application package (resume, supporting documents, and responses to the questionnaire) will be used to determine your eligibility, qualifications, and quality ranking for this position. Please follow all instructions carefully. Errors or omissions may affect your rating or consideration for employment.

Your responses to the questionnaire may be compared to the documents you submit. The documents you submit must support your responses to the online questionnaire. If your application contradicts or does not support your questionnaire responses, you will receive a rating of "not qualified" or "insufficient information" and you will not receive further consideration for this job.

Applicants who disqualify themselves will not be evaluated further.

To apply for this position, you must provide a **complete Application Package which includes:**

1. Your Resume (your latest resume will be used to determine your qualifications)

- If you submit more than one copy of your resume, only the most recent (latest) version will be reviewed. The latest timestamp will be used to determine which version of your resume is "most recent". It is your responsibility to check the status and timestamp of all documents you submit as part of your application.
- If your resume includes a photograph or other inappropriate material or content, you will not be considered for this vacancy.
- For qualification determinations your resume must contain hours worked per week and dates of employment (i.e., hours per week and month/year to month/year or month/year to present). If your resume does not contain this information, your application may be marked as insufficient and you will not receive consideration for this position.

2. A complete Occupational Questionnaire

3. Additional Required Documents (see Required Documents section below). Ensure all submitted documents contain your full name, address, phone number and last four digits of your social security number.

BENEFITS:

The Department of Defense offers an excellent benefits program. In addition to your take-home pay, click [here](#) for an overview of benefits currently offered to Federal employees.

Direct Deposit: All federal employees are required to have direct deposit.

OTHER INFORMATION:

Interagency Career Transition Assistance Program (ICTAP): For information on how to apply as an ICTAP eligible click [here](#). To be well-qualified and exercise selection priority for this vacancy, displaced Federal employees must be rated well qualified or above for this position.

Employed Annuitants (Reemployed Annuitants): Applicants in receipt of an annuity based on civilian employment in the Federal Service are subject to the DoD Policy on The Employment of Annuitants. Click [here](#) for more information.

Term Appointments: If you are selected for a term position, your appointment may be extended to the maximum period allowed by law without further competition.

Selective Service: Males born after 12-31-59 must be registered or exempt from Selective Service. For additional information, click [here](#).

HOW TO APPLY:

The complete Application Package **must** be submitted by 11:59 PM (EST) on Sunday, January 31, 2016

To begin the process, click the **Apply Online** button to create an account or log in to your existing USAJOBS account. Follow the prompts to complete the occupational questionnaire. Please ensure you click the **Submit My Answers** button at the end of the process.

To fax supporting documents you are unable to upload, click [here](#) for the required cover page. This Vacancy ID is 1525362. Fax your documents to **1-478-757-3144**.

If you cannot apply online:

1. Click the following link to view and print the questionnaire [View Occupational Questionnaire](#)
2. OPM Form 1203-FX must be provided to show your responses to the occupational questionnaire. The numbering sequence on the OPM Form 1203-FX will not match the Occupational Questionnaire. Section 25 of the Occupational Questionnaire restarts with number one, so when entering your responses please continue regardless of number sequence. This issue has been identified and will be resolved as soon as possible. Applicants are responsible for ensuring their responses are transferred accurately. Click [here](#) for the OPM Form 1203-FX., and
3. Fax all required documents to **1-478-757-3144**. Your OPM Form 1203-FX will be the cover page for your fax transmission.

PLEASE NOTE: It is the applicant's responsibility to verify that information entered, uploaded, or faxed (i.e., resume) is received, accurate and submitted by the closing date. You may verify your documents have been processed with your application package successfully by clicking [here](#). Uploaded documents may take up to one hour to clear the virus scan. Faxed documents take 2-3 business days to process.

Human Resources **WILL NOT** modify or change any answers submitted by an applicant.

REQUIRED DOCUMENTS:

The following documents are required and must be provided with your application for this Public Notice:

- Online Application (Questionnaire)

1) **Resume** (must include beginning/ending month & year for each employment period)

2) **Transcripts** (must contain the university logo, can be a copy)

3) **Registration/License**, active, current registration if applicable for the position

4) **Veterans' Preference** - a copy of your DD Form 214 which must include character of service or a Statement of Service/Proof of Service which must include service dates and character of service. In addition, if claiming 10 point preference you must submit a VA Letter or a disability determination from a branch of the Armed Forces (or documentation of purple heart, if applicable) and a SF 15 (Application for 10-point veteran preference).

ACTIVE DUTY SERVICE MEMBERS: The VOW Act Chapter 21 of Title 5, United States Code (U.S.C.), Section 2108a, requires Federal agencies treat active duty service member as veterans, disabled veterans, and preference eligible, when they submit, at the time they apply for a Federal job, a "certification" of active service in lieu of a DD214, assuming the service member is otherwise eligible. A "certification" letter should be on letterhead of the appropriate military branch of the service and contain (1) the military service dates including the expected discharge or release date; and (2) the character of service. The service member's military service dates are necessary in order to determine whether he or she meets the definition of "veteran" under 5 U.S.C. 2108(1). The "certification" must reflect the service member is expected to be discharged or released from active duty service in the armed forces under honorable conditions not later than 120 days after the date of submission. The "certification" must be signed by, or by direction of, the adjutant, personnel officer, or commander of your unit or higher headquarters and must indicate when your terminal leave will begin (if applicable), your rank, dates of active duty service, the type of discharge and character of service (i.e. honorable). Further, under paragraph (h) of the rule, agencies are required to verify a qualifying separation from military service prior to appointment, through the DD214 or other appropriate documentation. Your preference and/or appointment eligibility will be verified prior to appointment. Active duty members that fail to provide a valid "certification" of service with their initial application will be found "not eligible". Military members may be appointed before the effective date of their military retirement/separation if member is on terminal leave.

If selected, you will be required to submit the following documents to substantiate your eligibility and/or qualifications. A list of required documents for all eligibilities may be located here:

- Eligibility Documentation, SF50, Proof of Disability, Certification of Job Readiness, etc.
- Transcripts, if qualifying based on education or positive education series.

AGENCY CONTACT INFO:

AF EH DH RNT

Phone: 8005250102

TDD: 800 382-0893

Email: DO_NOT_SEND_EMAIL@US.AF.MIL

Agency Information:

AFPC EH DH

follow the instructions on the notice

in HOW TO APPLY TAB,

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USA

WHAT TO EXPECT NEXT:

After you submit your application, you will be contacted if further evaluation or interviews are required.

The length of time your application will remain active will vary based on the closing date of this Public Notice.

Additional Duty Location Info

Few vacancies in the following locations:

Anchorage, AK
Eielson AFB, AK
Elmendorf AFB, AK
Fort Richardson, AK
Birmingham, AL
Maxwell AFB, AL
Montgomery, AL
Fort Smith, AR
Little Rock, AR
Little Rock AFB, AR
Davis Monthan AFB, AZ
Luke AFB, AZ
Phoenix, AZ
Tucson, AZ
Beale AFB, CA
Edwards AFB, CA
Fresno, CA
March AFB, CA
Marine Corps Air Station Miramar, CA
Moffett Field, CA
Moreno Valley, CA
Palmdale, CA
Port Hueneme, CA
Travis AFB, CA
Vandenberg AFB, CA
Air Force Academy, CO
Aurora, CO
Buckley AFB, CO
Fort Carson, CO
Peterson AFB, CO
East Granby, CT
Dover AFB, DE
New Castle, DE
Eglin AFB, FL
Homestead AFB, FL
Hurlburt Field, FL
Jacksonville, FL
MacDill AFB, FL
Patrick AFB, FL
Saint Augustine, FL
Tyndall AFB, FL
Dobbins AFB, GA

Moody AFB, GA
Robins AFB, GA
Savannah, GA
Sinajana, GU
Tamuning, GU
Hickam AFB, HI
Des Moines, IA
Sioux City, IA
Boise, ID
Mountain Home AFB, ID
Peoria, IL
Scott AFB, IL
Springfield, IL
Fort Wayne, IN
Grissom AFB, IN
Terre Haute, IN
McConnell AFB, KS
Topeka, KS
Louisville, KY
Barksdale AFB, LA
New Orleans, LA
Hanscom AFB, MA
Otis ANG Base, MA
Westfield, MA
Westover Air Reserve Base, MA
Andrews AFB, MD
Baltimore, MD
Bangor, ME
Battle Creek, MI
Selfridge ANG Base, MI
Duluth, MN
Minneapolis, MN
Ramsey, MN
Saint Paul, MN
Bridgeton, MO
Saint Joseph, MO
Whiteman AFB, MO
Columbus AFB, MS
Jackson, MS
Keesler AFB, MS
Meridian, MS
Great Falls, MT
Malmstrom AFB, MT
Charlotte, NC
Pope AFB, NC
Seymour Johnson AFB, NC
Fargo, ND
Grand Forks, ND
Minot AFB, ND
Lincoln, NE
Offutt AFB, NE
Pease AFB, NH
Egg Harbor City, NJ
Egg Harbor Township, NJ

Fort Dix, NJ
Lakehurst, NJ
McGuire AFB, NJ
Albuquerque, NM
Cannon AFB, NM
Holloman AFB, NM
Kirtland AFB, NM
Nellis AFB, NV
Reno, NV
Hancock, NY
Newburgh, NY
Niagara Falls, NY
Scotia, NY
Syracuse, NY
Westhampton Beach, NY
Columbus, OH
Mansfield, OH
Springfield, OH
Swanton, OH
Swanton, OH
Wright-Patterson AFB, OH
Youngstown, OH
Altus AFB, OK
Oklahoma City, OK
Oklahoma City, OK
Oklahoma City, OK
Oklahoma City, OK
Oklahoma City, OK
Tinker AFB, OK
Tulsa, OK
Tulsa, OK
Vance AFB, OK
Klamath Falls, OR
Portland, OR
Portland, OR
Portland, OR
Coraopolis, PA
Greater Pittsburgh Airport, PA
Middletown, PA
Carolina, PR
North Kingstown, RI
Charleston AFB, SC
Eastover, SC
Goose Creek, SC
Shaw AFB, SC
Ellsworth AFB, SD
Sioux Falls, SD
Knoxville, TN
Memphis, TN
Nashville, TN
Carswell AFB, TX
Dyess AFB, TX
Ellington AFB, TX
Fort Sam Houston, TX

Fort Worth, TX
Goodfellow AFB, TX
Houston, TX
Lackland AFB, TX
Laughlin AFB, TX
Randolph AFB, TX
Sheppard AFB, TX
Hill AFB, UT
Salt Lake City, UT
Fort Eustis, VA
Langley AFB, VA
South Burlington, VT
Camp Murray, WA
Fairchild AFB, WA
McChord AFB, WA
Madison, WI
Milwaukee, WI
Charleston, WV
Martinsburg, WV
Cheyenne, WY
Warren AFB, WY
Ramstein, Germany

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