

Registering for QM Training

Follow these steps:

1. Once you login to MyQM, click on the plus sign next to "Workshop – Register". Click on "QM Training" in the dropdown menu.

	< HIGHER EDUCATION K-12 > PRIVACY TERMS HELP
QUALITY MATTERS	MYQM My Account My Activity Classroom CRMS MyCR PRNS
Welcome Pennye!	Welcome to MyQM
My Account	
E My Activity	QM Messages
I My Tools	Get Your Course Into Alignment With OM Summer Camp
My Support Requests	OM Connect Early Rind Bogistration New Once
Reference Library	QM Connect carry-bird Registration Now Open
Workshop - Manage	Free for Members: Accessibility & Usability Resource Site
QM Training QM Training Packages Dedicated Training Register for Ruhric Update Role Reinstatement Register for Accelerated IYOC FFC Register for Accelerated IYOC OFC Register for Accessibility & Usability Resource Site Bubscribe	Welcome to MyQM! Centralized Online Learning Quality Management Quality Matters in Online Learning. Taking an active role in managing your commitment to quality assurance and continuous improvement is an important step toward learner success. MyQM allows you to conveniently track your quality assurance goals and achievements. This secure online site provides access to your personal QM activities and resources. Through MyQM, you can securely: • Access QM Rubrics (subscription required) • Register for QM Professional Development • Locate Resources Available in the Reference Library • Purchase an Individual Subscription
	Download Professional Development Certificates Track Course Review Activity Access Recognized Course Certificates and Marks View and Maintain QM Role Requirements View and Manage Support Requests Update your Personal Information

2. Select the course you wish to take from the first drop down. Select "Higher Education" and "Online" and click "Filter". Find the session that you want to register for according to the posted start/end dates. Click "Register".

Register	for Professional Developm	ant			
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nere are 35 o	open sessions available.	-i	heer Review Cour	se (PRC)	
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[Register]	Session Title Applying the QM Rubric (APPQMR)	Start Date	End Date 2019-07-30	Program Higher Education	Open Seats 5
[Register] [Register]	Session Title Applying the QM Rubric (APPQMR) Applying the QM Rubric (APPQMR)	Start Date 2019-07-16 2019-07-23	End Date 2019-07-30 2019-08-06	Program Higher Education Higher Education	Open Seats 5 8
[Register] [Register] [Register]	Session Title Applying the QM Rubric (APPQMR) Applying the QM Rubric (APPQMR) Applying the QM Rubric (APPQMR)	Start Date 2019-07-16 2019-07-23 2019-07-30	End Date 2019-07-00 2019-08-06 2019-08-13	Program Higher Education Higher Education	Open Seats 5 8 7
[Register] [Register] [Register] [Register]	Session Title Session Title Applying the QM Rubric (APPQMR)	Start Date 2019-07-16 2019-07-23 2019-07-30 2019-08-06	End Date 2019-07-00 2019-08-06 2019-08-10 2019-08-20	Program Higher Education Higher Education Higher Education Higher Education	Open Seats 5 8 7 9
[Register] [Register] [Register] [Register] [Register]	Session Title Session Title Applying the QM Rubric (APPQMR) Applying the QM Rubric (APPQMR)	Start Date 2019-07-16 2019-07-23 2019-07-30 2019-08-06 2019-08-13	End Date 2019-07-00 2019-08-06 2019-08-13 2019-08-20 2019-08-27	Program Higher Education Higher Education Higher Education Higher Education	Open Seats 5 8 7 9 10



3. Confirm you have selected the correct session and click "Register for Session". If the session shown is incorrect, click "Select Another Session" to return to the previous page.

QUALITY MATT	
Register for	Professional Development
Cancellation/Refu	ind Policy
Is this the correct	training session?
Course Code: Course Name: Training Type: Format: Program: Institution: Start Date:	071619_APPQMR_2149_QM Qual-12721 Applying the QM Rubric (APPQMR) APPQMR Online Higher Education QM Quality Matters (MD) 2019-07-16
Register For Ses	sion Select Another Session
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4. Click on the blue "Cancellation/Refund Policy" link to read the policy. Then, check the box next to the statement and click "Continue".



5. Enter your APSU email address and click "Search Accounts".

Registe	for Professional Development
	<<< MYQM
Cancellatio	v/Refund Policy
Before regi	tering for a course, each participant needs a MyQM account.
Step 1 If they to cor	We'll check whether or not the participant already has an account. If they do have an account, we'll continue with registration. do not have an account, we'll walk you through creating one for them. (Don't worry, you won't need the MyQM account details tinue the registration process).
Step 2	: Complete registration.
Participant	Email Address: @apsu.edu



6. Verify your name, select "Invoice", and click "Proceed to Payment Information". If your name is not shown, click "Select Another Person" to return to the previous screen.

Register for Pro	ofessional Development				
	<<< MYQM Home				
Cancellation/Refund Po	blicy				
Based on the email addr MyQM, update this info first logging in to the sy	ress you have provided, we are showing the following details. If the information shown below is incorrect, please log in to armation, then begin the registration process again. (For account holder's safety, we do not allow editing of data without (stem.)				
Participant Name: I Participant Email Addr Participant Institution	ess: p@apsu.edu name and Affiliation(s): Austin Peay State University email.				
Do you wish to register	the above individual for the training session below?				
Course Code:	071619_APPQMR_2149_QM Qual-12721				
Course Name:	Applying the QM Rubric (APPQMR)				
Training Type:	APPQMR				
Format:	Online				
Program:	Higher Education				
Institution:	QM Quality Matters (MD)				
Start Date:	2019-07-16				
Cost of Training	: \$200				
Please select your method of payment:					
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7. Select "Institution" and click "Finalize Registration".

QUALITY MATTERS QM	
Register for Professional Development	<<< MYQM Home
Cancellation/Refund Policy	
Please provide a few more details so we can ensure that the invoice reaches the proper person.	
Party Responsible for payment: Institution Self Purchase Order Number:	
Please provide any other payment instructions:	
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Registration is complete. You will receive an email with details about your training.

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